

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
June 16, 2022**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the Silt Library, 680 Home Avenue, Silt, Colorado at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Secretary Richard L. McNeill and Director Kelly Couey. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan, Colorado River Engineering, Inc. and Edward B. Olszewski, Counsel.

PUBLIC COMMENT

There were no public attendees at the Silt Library for public comment and the zoom connection failed.

MINUTES

Richard L. McNeill moved the minutes of the May 19, 2022, meeting be approved as received; Kelly Couey seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Richard L. McNeill moved the attached list of bills be paid; Kelly Couey seconded; motion carried.

Financial Statements: Richard L. McNeill moved the May 2022, Financial Statements prepared by Barnes, Pearson & Rudow, LLC be accepted; Dan R. Harrison seconded; motion carried.

WATER CONTRACTS

George and Leslie Strong; Kelly Couey moved approval of this water allotment contract, 1 a.f., domestic, Silt Interconnect; seconded by Richard L. McNeill; motion carried

ROUNDTABLE REPORT

Received written and oral report from Richard L. McNeill of the May meeting. Richard L. McNeill announced at the Roundtable meeting that the West Divide Water Conservancy District is actively seeking a new board member.

WATER RESOURCES' REPORT

There was no water resources report.

HYDROLOGISTS' REPORT

Precipitation, Water Watch and Augmentation reports were provided and discussed. The Colorado River at Cameo did not exceed the May peak like the Crystal River, Roaring Fork River and Colorado at Glenwood did. It is doubtful the Ruedi Reservoir will fill this year

Received oral report on pending projects from Wendy Ryan.

ALSBURY

Division 5 is requiring surge storage and out of priority evaporation to be released. Spring Creek Ranch has requested their water early this year and releases have begun. Single Tree Ranch will wait until late June or early July to request their water.

Unfortunately, visitors are still driving on the dam and there is a path up the dam that may have been created by livestock. Wendy Ryan place rocks and branches on the path to deter the use but a more permanent fix may be required.

CRYSTAL RIVER

Work continues with Larry Darien for a feasible location and also storage feasibility. There are two easements that will need to be reviewed with AVL/GOCO and Pitkin County.

MARTIN RESERVOIRS

CRWCD held a call on funding for expansion, the deadline for the Accelerator Grants is August 1, 2022. The target is to conduct feasibility and design work prior to submitting a federal grant application. The grant has no set match but would require some contribution from the applicant.

Richard L. McNeill moved to authorize Wendy Ryan to proceed with the ^{accelerator} grant application; Kelly Couey seconded; motion carried.

ACTIVE CALLS

Rifle Creek Canon Ditch and Grand Tunnel Ditch are both on active current calls. Divide, East Divide and Fourmile Creeks are all on active current calls as well.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for July 14, 2022.

Samuel B. Potter was able to close the Wells Fargo account. The board requested that the funds be deposited into the General Stored Water account.

DIRECTORS' COMMENTS

The directors discussed restructuring the district to open up the at large member again. Kelly Couey prefers the assigned districts so each district has an active representative.

EXECUTIVE SESSION

No need for executive session this month.

ADJOURN

Meeting adjourned at 10:48 a.m.

SIGNED:


Richard L. McNeill, Secretary

ATTEST:



Samuel B. Potter, President

GENERAL FUND

Num	Name	Memo	Account	Amount
DD1109	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,304.66
5579	Bookcliff Professional Building, LLC	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5579	Bookcliff Professional Building, LLC	Rent	5395 · Rent—Office unit	1,161.73
5580	Postmaster	Annual Box Rent (1478)	5300 · Postage/Box Rent/Etc.	100.00
5581	Mountain Valley Technology, Inc	Webroot Antivirus	5125 · Office Equipment Expense	72.00
5582	CEBT	TSK Health Ins	5222 · Medical Insurance—Employer	932.13
eft	American Funds	Employer match	2227 · Simple IRA Payable	98.12
eft	American Funds	Employee	2227 · Simple IRA Payable	261.64
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	797.40
eft	Capital One, F.S.B.	Comcast	5390 · Telephone & Internet	165.27
eft	Capital One, F.S.B.	Zoom	5390 · Telephone & Internet	16.21
eft	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	142.35
eft	Capital One, F.S.B.	Legals for Gornick and Jones, men	5100 · Office Supplies	97.50
eft	Capital One, F.S.B.	Docusign	5100 · Office Supplies	120.00
				<u>6,469.01</u>

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GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2541	Silt Mesa Interconnect Enterprise Fund	Written from wrong account	1500 · Prepaid Water Lease	1,881.14
2542	Colorado River Engineering, Inc.	General	7032 · Hydrology--General	2,632.50
2542	Colorado River Engineering, Inc.	Site vistis, dam safety, piezometer	7034 · Hydrology--Alsbury	2,448.20
2542	Colorado River Engineering, Inc.	Co-work conf rental	7032 · Hydrology--General	90.00
2544	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	65.00
2545	Colorado Mountain News Media	Inclusions	7044 · Legal Publications/filing fees	19.43
2546	Olszewski, Massih & Maurer, P.C.	Directors	7047 · Legal--General	605.08
2546	Olszewski, Massih & Maurer, P.C.	CRWCD	7047 · Legal--General	192.00
2546	Olszewski, Massih & Maurer, P.C.	Water Rights	7047 · Legal--General	65.64
2546	Olszewski, Massih & Maurer, P.C.	Crystal	7048 · Legal--Crystal River	1,417.25
2546	Olszewski, Massih & Maurer, P.C.	Martin Diligence	7046 · Legal--WD project Diligence	297.29
2546	Olszewski, Massih & Maurer, P.C.	Opp to Mystery Ranch	7047 · Legal--General	382.50
2546	Olszewski, Massih & Maurer, P.C.	Contracts	7047 · Legal--General	232.00
2546	Olszewski, Massih & Maurer, P.C.	General	7047 · Legal--General	760.00
2546	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	400.00
2546	Olszewski, Massih & Maurer, P.C.	Alsbury Diligence	7053 · Legal - Alsbury	16.00
2543	General Fund	2nd Qtr Reimbursement	7061 · Accounting Fees Proration	2,716.00
2543	General Fund	2nd Qtr Reimbursement	7064 · Directors Fees Proration	1,690.50
2543	General Fund	2nd Qtr Reimbursement	7063 · Office Rent Proration	1,572.00
2543	General Fund	2nd Qtr Reimbursement	7062 · Personnel Service Proration	6,296.25
				<u>23,778.78</u>

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FOURMILE CREEK

Num	Name	Memo	Account	Amount
1967	General Fund #1414008103	2nd Qtr Reimbursement	8056 · Rent-office Space Proration	633.75
1967	General Fund #1414008103	2nd Qtr Reimbursement	8058 · Accounting Fees Proration	1,095.00
1967	General Fund #1414008103	2nd Qtr Reimbursement	8057 · Directors fees Proration	681.50
1967	General Fund #1414008103	2nd Qtr Reimbursement	8059 · Personnel Service Proration	2,538.50
1968	Garfield County Clerk & Recorder	Memorandum recording	8070 · Memorandum Recording Fees	13.00
1969	Colorado River Engineering, Inc.	Attkinson Ditch Call	8030 · Hydrology	65.00
1969	Colorado River Engineering, Inc.	Site visit and documentation	8033 · Hydrology -- Martin # 1 & 2	282.30
1969	Colorado River Engineering, Inc.	Site visit and documentation	8080 · Maintenance - Martin Reservoir	282.30
1970	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	623.00

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6,214.35

SILT INTERCONNECT

Num	Name	Memo	Account	Amount
525	General Fund 1414008103	2nd Qtr Reimbursement	8100 · Rent-Office Space Proration	409.50
525	General Fund 1414008103	2nd Qtr Reimbursement	8200 · Personnel Service Proration	1,640.75
525	General Fund 1414008103	2nd Qtr Reimbursement	8400 · Directors Fees Proration	440.50
525	General Fund 1414008103	2nd Qtr Reimbursement	8300 · Accounting Fees Proration	707.75
526	Garfield County Clerk & Recorder	Memorandum	8000 · Memorandum Recording Fees	26.00

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3,224.50

GRAND TOTAL

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39,686.64

GENERAL FUND				
Num	Name	Memo	Account	Amount
5589	Couey, W. Kelly	Director Fee	5020 · Director Fees	308.37
	Keenan, Tamara S	Office Manager	5221 · Salary	2,304.67
	McNeill, Richard L	Director Fee	5020 · Director Fees	560.93
5590	Harrison, Dan	Director Fee	5020 - Director Fees	436.68
5591	Potter, Samuel	Director Fee	5020 · Director Fees	598.63
5592	Barnes, Pearson & Rudow, PC	March, May & June Financials	5150 · Accounting	2,040.00
eft	Capital One, F.S.B.	Comcast	5390 · Telephone & Internet	165.22
eft	Capital One, F.S.B.	Zoom	5390 · Telephone & Internet	16.21
eft	Capital One, F.S.B.	Paper, Water, cleaning supplies	5100 · Office Supplies	191.30
eft	Capital One, F.S.B.	Stamps	5300 · Postage/Box Rent/Etc.	17.99
eft	Capital One, F.S.B.	Backblaze backup	5100 · Office Supplies	70.00
5583	Blair & Associates, P.C.	2021 Audit	5180 · Audit Preparation	7,900.00
5584	CEBT	TSK Health Ins	5222 · Medical Insurance--Employer	932.13
5585	CNA Surety	Bond	5610 · Insurance-E&O	257.00
eft	American Funds		2227 · Simple IRA Payable	98.12
eft	American Funds		2227 · Simple IRA Payable	261.64
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	1,057.48
5586	Bookcliff Professional Building, LLC	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5586	Bookcliff Professional Building, LLC	Rent	5395 · Rent--Office unit	1,161.73
5587	Olszewski, Massih & Maurer, P.C.	General	5280 · Legal	680.00
5589	Couey, W. Kelly	Director Fee	5020 · Director Fees	308.37
	Keenan, Tamara S	Office Manager	5221 · Salary	2,304.67
	McNeill, Richard L	Director Fee	5020 · Director Fees	560.93
5590	Harrison, Dan	Director Fee	5020 - Director Fees	436.68
5591	Potter, Samuel	Director Fee	5020 · Director Fees	598.63
5592	Barnes, Pearson & Rudow, PC	March, May & June Financials	5150 · Accounting	2,040.00
				<u>19,258.10</u>

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GENERAL STORED WATER				
Num	Name	Memo	Account	Amount
2547	Silt Mesa Interconnect Enterprise Fund	Pd with CC for Silt account	4025 · In/Domestic	445.00
2548	Bureau of Reclamation	8-07-60-W0726	7075 · USBR--Rued I & II/Green Mtn.	5,564.00
2549	Colorado River Water Conservation Distric	Yield Study	7071 · CWCD Water Plan Grant	3,721.21
2550	Colorado River Engineering, Inc.	General	7032 · Hydrology--General	2,622.70
2550	Colorado River Engineering, Inc.	Releases schedule, site visit	7034 · Hydrology--AIsbury	2,350.00
2551	Olszewski, Massih & Maurer, P.C.	Directors	7047 · Legal--General	560.00
2551	Olszewski, Massih & Maurer, P.C.	CRWCD	7047 · Legal--General	336.00
2551	Olszewski, Massih & Maurer, P.C.	Water Rights	7047 · Legal--General	40.00
2551	Olszewski, Massih & Maurer, P.C.	Crystal	7048 · Legal--Crystal River	1,384.00
2551	Olszewski, Massih & Maurer, P.C.	WD Diligence	7046 · Legal--WD project Diligence	40.00
2551	Olszewski, Massih & Maurer, P.C.	Elam Construction	7047 · Legal--General	240.00
2551	Olszewski, Massih & Maurer, P.C.	Contracts	7047 · Legal--General	376.00
2551	Olszewski, Massih & Maurer, P.C.	General	7047 · Legal--General	623.58
2551	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	320.00
2551	Olszewski, Massih & Maurer, P.C.	AIsbury Diligence	7053 · Legal - AIsbury	80.00
2551	Olszewski, Massih & Maurer, P.C.	Martin Diligence	7046 · Legal--WD project Diligence	288.00
2553	Colorado River Engineering, Inc.	Task 6 Permitting	Hydrology - Martin Diligence	130.00
				<u>19,120.49</u>

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FOURMILE

Num	Name	Memo	Account	Amount
1971	Colorado River Engineering, Inc.	Site visit for pressure transducers	8033 · Hydrology -- Martin # 1 & 2	551.60
1972	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	584.00
				<u>1,135.60</u>

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SILT INTERCONNECT

Num	Name	Memo	Account	Amount
527	Garfield County Clerk & Recorder	Memorandum	8000 · Memorandum Recording Fees	13.00
528	Colorado River Engineering, Inc.	General	7802 · Hydrology	130.00
				<u>143.00</u>

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GRAND TOTAL 39,657.19

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