

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2022**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Secretary Richard L. McNeill and Director Kelly Couey was absent. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan, Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Brendon Langenhuizen, Colorado River District, via zoom.

PUBLIC COMMENT

There was no comment from the public.

MINUTES

Richard L. McNeill moved the minutes of the September 15, 2022 meeting be approved as received; Dan R. Harrison seconded; motion carried.

COLORADO RIVER DISTRICT UPDATE

Brendon Langenhuizen with the Colorado River District shared a summary of current events with the board.

CRD continues to work with Wendy and the Crystal River project. They are pushing forward with the Nature Based feasibility study with 4 different sites in the valley, Thompson Open Space, Janeway, Avalanche Creek and Coal Basin. The study consists of attempting to utilize river restoration as an augmentation source. This is a slow process and will need to continue to keep the dialog open with Pitkin County and local residents. American Rivers has invited Wendy Ryan with Colorado River Engineering to participate in future meetings.

The River District will increase winter releases from Ruedi again which will help the fishery and keep more water in the river through the winter to prevent anchor ice.

Brendon discussed the CRWCD Ruedi Option contract with the board. The cost per acre foot is \$211.50, per year and the water must be obtained in blocks of 100 acre feet. The option is available thru 2028. He also mentioned that there was a billing issue for the last 2 years and West Divide should expect a large bill soon.

FINANCE REPORT

Bills to be Paid: Richard L. McNeill moved the attached list of bills be paid; Dan R. Harrison seconded; motion carried.

Financial Statements: Richard L. McNeill moved the September 2022, Financial Statements prepared by Barnes, Pearson & Rudow, LLC be accepted; Dan R. Harrison seconded; motion carried.

Lease renewal and construction costs

The board discussed the lease and the cost of cleaning during construction. Dan R. Harrison moved to send a bill to Bookcliff Professional Building to be reimbursed for meetings held outside of the office and cleanup during construction; Richard L. McNeill seconded; motion carried.

WATER CONTRACTS

Richard L. McNeill moved approval of the following assignments; seconded by Dan R. Harrison; motion carried; assignments approved.

Brian and Sandra DeCrow; assignment from **Chad and Katherine Howard**, 1.35 a.f., domestic, General Stored Water.

Alpine Storage Company LLC; assignment from **Alpine Storage, LLC**, 1.00 a.f., commercial, General Stored Water.

BNP Enterprises, LLC; assignment from **Plus Five, LLC**, 1.00 a.f., commercial, General Stored Water.

Venzor, Felipe & Cristina; Dan R. Harrison moved approval of this water allotment contract, 1.00 a.f., domestic, General Stored Water; seconded by Richard L. McNeill; motion carried

Cook, Kay & Bernard; Dan R. Harrison moved approval of this water allotment contract, 1.00 a.f., domestic, General Stored Water; seconded by Richard L. McNeill; motion carried

ROUNDTABLE REPORT

There was no roundtable report – the next meeting will be September 26, 2022.

WATER RESOURCES' REPORT

No report this month.

HYDROLOGISTS' REPORT

Water Watch and Augmentation reports were provided and discussed with Wendy Ryan.

ALSBURY

The stilling basin work and dam safety inspection will be on September 26, 2022.

CRYSTAL RIVER

Wendy recently shared the preliminary design of the reservoir with Larry Darien and he was open to the concept. Wendy will be in contact with the neighboring property owner soon. Updates were sent to Colorado River District and AVL. Wendy will provide and update to the Roundtable on the 28th of November as well. She will also be attending the bi-weekly calls with the environmental workgroup.

MARTIN RESERVOIRS

The Accelerator Grant received 50% approval and Wendy will work on the State Technical Assistance Grant for the remaining amount.

The Oak Meadows release was on the 9th thru the 12th. The gate valve on #2 wouldn't adjust open or closed. Wendy cut off the riser cover and cleaned everything of crud and was able to get it closed. She also pulled the pressure transducer from #1 and will analyze the seepage and evaporation data with last year's numbers.

SILT INTERCONNECT

The measuring device has been installed in Elk Creek and Rifle Creek augmentation will be completed soon.

ACTIVE CALLS

Rifle, Creek, Divide, East Divide, Fourmile Creeks, Elk Creek and the Colorado and Crystal rivers are all on active current calls.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for October 20, 2022.

Draft budget will be circulated next week.

DIRECTORS' COMMENTS

There were no directors comments this month.

EXECUTIVE SESSION

No need for executive session this month.

ADJOURN

Meeting adjourned at 10:50 a.m.

SIGNED:


Richard L. McNeill, Secretary

ATTEST:



Samuel B. Potter, President

| GENERAL FUND | | | | |
|--------------|---------------------------------------|--------------------|--------------------------------------|-----------------|
| Num | Name | Memo | Account | Amount |
| DD1113 | Keenan, Tamara S | Direct Deposit | 5221 · Salary | 2,304.67 |
| 5601 | Bookcliff Professional Building, LLC | Escrow | 5394 · Rent-Prop.Taxes/Ins/Utilities | 200.00 |
| 5601 | Bookcliff Professional Building, LLC | Rent | 5395 · Rent--Office unit | 1,161.73 |
| 5602 | CEBT | TSK Health Ins | 5222 · Medical Insurance--Employer | 1,864.26 |
| eft | Capital One, F.S.B. | Comcast | 5390 · Telephone & Internet | 180.86 |
| eft | Capital One, F.S.B. | Zoom | 5390 · Telephone & Internet | 16.21 |
| eft | Capital One, F.S.B. | Water | 5100 · Office Supplies | 50.34 |
| eft | Capital One, F.S.B. | Stamps | 5300 · Postage/Box Rent/Etc. | 28.19 |
| 5603 | Barnes, Pearson & Rudow, PC | July | 5150 · Accounting | 680.00 |
| 5603 | Barnes, Pearson & Rudow, PC | 2nd Qtr PR Reports | 5150 · Accounting | 210.00 |
| eft | American Funds | | 2227 · Simple IRA Payable | 98.12 |
| eft | American Funds | | 2227 · Simple IRA Payable | 261.64 |
| eft | Electronic Federal Tax Payment System | 84-0976632 | 2205-FICA/MED/FWT Payable | 797.38 |
| 5604 | Olszewski, Massih & Maurer, P.C. | General | 5280 · Legal | 480.00 |
| | | | | <u>8,333.40</u> |

| GENERAL STORED WATER | | | | |
|----------------------|------------------------------------|-------------------------------|------------------------------------|------------------|
| Num | Name | Memo | Account | Amount |
| 2559 | Garfield County Clerk and Recorder | Memorandums | 7070 · Memorandum Recording Fees | 13.00 |
| 2560 | General Fund | 3rd Qtr Reimbursement | 7061 · Accounting Fees Proration | 2,716.00 |
| 2560 | General Fund | 3rd Qtr Reimbursement | 7064 · Directors Fees Proration | 1,690.50 |
| 2560 | General Fund | 3rd Qtr Reimbursement | 7063 · Office Rent Proration | 1,572.00 |
| 2560 | General Fund | 3rd Qtr Reimbursement | 7062 · Personnel Service Proration | 6,296.25 |
| 2561 | Colorado River Engineering, Inc. | Accelerator Grant and General | 7032 · Hydrology--General | 2,725.00 |
| 2561 | Colorado River Engineering, Inc. | Reviewed drain locations | 7034 · Hydrology--Alsburly | 65.00 |
| 2561 | Colorado River Engineering, Inc. | Martin Diligence | Hydrology - Martin Diligence | 130.00 |
| 2562 | Olszewski, Massih & Maurer, P.C. | Directors | 7047 · Legal--General | 1,882.44 |
| 2562 | Olszewski, Massih & Maurer, P.C. | CRWCD | 7047 · Legal--General | 432.00 |
| 2562 | Olszewski, Massih & Maurer, P.C. | Crystal | 7048 · Legal--Crystal River | 992.00 |
| 2562 | Olszewski, Massih & Maurer, P.C. | Mystery Ranch | 7047 · Legal--General | 255.00 |
| 2562 | Olszewski, Massih & Maurer, P.C. | Contracts | 7047 · Legal--General | 288.00 |
| 2562 | Olszewski, Massih & Maurer, P.C. | Area A | 7047 · Legal--General | 440.00 |
| 2562 | Olszewski, Massih & Maurer, P.C. | Martin Diligence | 7046 · Legal--WD project Diligence | 672.00 |
| | | | | <u>20,169.19</u> |

FOURMILE CREEK

| Num | Name | Memo | Account | Amount |
|------|----------------------------------|-------------------------|---------------------------------------|----------|
| 1975 | General Fund #1414008103 | 3rd Qtr Reimbursement | 8056 · Rent--office Space Proration | 633.75 |
| 1975 | General Fund #1414008103 | 3rd Qtr Reimbursement | 8058 · Accounting Fees Proration | 1,095.00 |
| 1975 | General Fund #1414008103 | 3rd Qtr Reimbursement | 8057 · Directors fees Proration | 681.50 |
| 1975 | General Fund #1414008103 | 3rd Qtr Reimbursement | 8059 · Personnel Service Proration | 2,538.50 |
| 1976 | Colorado River Engineering, Inc. | Site visit and releases | 8080 · Maintenance - Martin Reservoir | 826.60 |
| 1976 | Colorado River Engineering, Inc. | Site visit, releases | 8033 · Hydrology -- Martin # 1 & 2 | 941.60 |
| 1977 | Olszewski, Massih & Maurer, P.C. | General | 8050 · Legal--General | 544.00 |
| 1977 | Olszewski, Massih & Maurer, P.C. | Zilm | 8050 · Legal--General | 246.50 |
| | | | | 7,507.45 |

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SILT INTERCONNECT

| Num | Name | Memo | Account | Amount |
|-----|-------------------------|-----------------------|-------------------------------------|----------|
| 531 | General Fund 1414008103 | 3rd Qtr Reimbursement | 8100 · Rent--Office Space Proration | 409.50 |
| 531 | General Fund 1414008103 | 3rd Qtr Reimbursement | 8200 · Personnel Service Proration | 1,640.75 |
| 531 | General Fund 1414008103 | 3rd Qtr Reimbursement | 8400 · Directors Fees Proration | 440.50 |
| 531 | General Fund 1414008103 | 3rd Qtr Reimbursement | 8300 · Accounting Fees Proration | 707.75 |
| | | | | 3,198.50 |

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GRAND TOTAL

39,208.54

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