

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
October 20, 2022**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Secretary Richard L. McNeill, Director Tom Jankovsky. Director Kelly Couey was absent. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan, Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Water Commissioners Bill West and Dave Hale; Tiffanie Rudow, Accountant and Brendon Langenhuizen, Colorado River District, via zoom.

PUBLIC COMMENT

There was no comment from the public.

COLORADO RIVER DISTRICT REPORT

Brendon Langenhuizen with the Colorado River District shared a summary of current events with the board.

The Colorado River District held their board meeting October 19th and 20th and can be watched on you tube. <https://www.youtube.com/watch?v=UyZocFLpcao>

An Aurora land use policy recently passed pushing the front range into stringent land use, prohibiting warm grass golf courses and eliminating turf irrigation to 40 percent of the lot.

Big River California recently proposed to conserve 400,000 a.f. (only approximately 9% of what they use).

Community funding grants were awarded on October 11, 2002.

- AGCI – soil moisture above Ruedi Reservoir to develop a better dashboard to get information out to people.
- ASO Airborne Snow Conservancy
2 flights - one during peak snow pack and one later. Snow-free flights have been flown. The flights will be from Ruedi Reservoir to Aspen to determine the depth of snowpack and other general information. (The Bureau of Rec is very interested in info and are hoping for state funding of these flights in the future.)

The Roaring Fork Conservancy has requested an Anchor Ice mitigation plan from Ruedi Reservoir January through March and will be raising money for December releases. This year they are requesting 3800 a.f. be released, it's been 3500 a.f. in the past. Ice forms from the bottom up which then scrapes off bugs and impacts the fishery for several years. Some are concerned that Ruedi Reservoir hasn't been filling and this will only deter it from filling again.

Aurora is filing oppositions in District 38 water court cases. Brenden will forward info to Edward Olszewski.

The feasibility study is moving forward and wrapping up their report.

MINUTES

Richard L. McNeill moved the minutes of the September 15, 2022, meeting be approved as received; Dan R. Harrison seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Richard L. McNeill moved the attached list of bills be paid; Dan R. Harrison seconded; motion carried.

Financial Statements: Richard L. McNeill moved the September 2022, Financial Statements prepared by Barnes, Pearson & Rudow, LLC be accepted; Dan R. Harrison seconded; motion carried.

Barnes Pearson & Rudow PC 2023 Budget Engagement Letter: Richard L. McNeill moved and directed the President to accept and sign the engagement letter; Dan R. Harrison seconded; motion carried.

DRAFT 2022 BUDGETS

Tiffanie Rudow presented the 2023 budget and the board discussed the numbers.

RATE DISCUSSION

The board discussed the current rates and had no changes.

WATER CONTRACTS

Richard L. McNeill moved approval of the following assignments; seconded by Dan R. Harrison; motion carried; assignments approved.

Jason and Alicia Hauck; assignment from **Joanna Shaffer**, 2.39 a.f., domestic, Rifle Creek.

Josue Ruiz; assignment from **Paul Gonzalez**, 1.00 a.f., domestic, Silt Interconnect.

John and Cherish Rosenfeld; assignment from **John and Jillene Patrick**, 1.00 a.f., domestic, Fourmile.

Lyman Fogel: Richard L. McNeill moved approval of this amendment, 1 a.f. domestic, Silt Interconnect; seconded by Dan R. Harrison; motion carried.

Ryan and Evelyn Erpestad; Richard L. McNeill moved approval of this water allotment contract, 1 a.f., domestic, General Stored Water; seconded by Dan R. Harrison; motion carried.

Chad & Tara Harris; Richard L. McNeill moved approval of this water allotment contract, 1 a.f., domestic, General Stored Water; seconded by Dan R. Harrison; motion carried

Matthew and Abbey Ehlers; Richard L. McNeill moved approval of this Area B water allotment contract, 1 a.f., irrigation, General Stored Water; seconded by Dan R. Harrison; motion carried.

ROUNDTABLE REPORT

Received written and oral report from Richard L. McNeill of the September 26, 2022 meeting. The roundtable is hiring Regional Program Managers around the state to assist with grants.

WATER RESOURCES' REPORT

Bill West and Dave Hale discussed different calls with the board and stated the irrigation season will end October 31.

HYDROLOGISTS' REPORT

Water Watch and Augmentation reports were provided and discussed with Wendy Ryan.

ACCOUNTING

Meter readings have been entered and the annual accounting will be started soon.

ALSBURY

The Dam safety inspection has been completed and Bill and Wendy will coordinate closing the outlet. The board should expect a full report of the safety inspection in November. The stilling basin work will have to wait until spring.

CRYSTAL RIVER

Chris Manera recently visited the Darien/Dalton properties and discovered that Dalton is open to the concept but his lands are impacted by wetlands. Colorado River Engineering will get quotes from environments firms for wetland delineation.

Wendy continues to attend the bi-weekly calls with the nature based solutions environmental workgroup.

A site visit on October 21, 2022 has been schedule to meet with AVLТ and Pitkin County Open Space.

MARTIN RESERVOIRS

The Tech Assistance Grant has received staff recommendation from CWCB.

The Oak Meadows release was completed on the 6th and 7th of October. Depending on how long the call stays on there may be a small release required for October.

There has been little response from GeoTech firms and time is running out for fall work. Full quotes will be forwarded as they come in.

ACTIVE CALLS

Rifle Creek, Divide, East Divide, Fourmile Creeks, Elk Creek and the Colorado and Crystal rivers are all on active current calls.

ATTORNEY'S REPORT

Received written and oral report from counsel and have been informed of his rate increase next year.

NEW BUSINESS

The next meeting is scheduled for November 17, 2022.

DIRECTORS' COMMENTS

Welcome Tom Jankovsky as the newest board member.

EXECUTIVE SESSION

No need for executive session.

ADJOURN

Meeting adjourned at 12:15 p.m.

SIGNED:


Richard L. McNeill, Secretary

ATTEST:



Samuel B. Potter, President

Num	Name	Memo	Account	Amount
DD1114	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,304.67
5605	Emma Keenan	Construction Cleanup	5395 · Rent--Office unit	128.10
5613	Couey, W. Kelly		5020 · Director Fees	287.49
5614	Harrison, Dan R.		5020 · Director Fees	334.47
DD1115	McNeill, Richard L	Direct Deposit	5020 · Director Fees	560.93
5615	Potter, Samuel		5020 · Director Fees	680.02
5607	Bookcliff Professional Building, LLC	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5607	Bookcliff Professional Building, LLC	Rent	5395 · Rent--Office unit	1,161.73
5608	CEBT	TSK Health Ins	5222 · Medical Insurance--Employer	932.13
5609	Mountain Valley Technology, Inc	Fix contact us on website	5397 · Website	225.00
5610	Barnes, Pearson & Rudow, PC	August	5150 · Accounting	680.00
5611	Olszewski, Massih & Maurer, P.C.	General	5280 · Legal	360.00
5612	Column Software PBC	Budget notice	5290 · Legal Notices	19.99
5612	Column Software PBC	Budget notice	5290 · Legal Notices	20.54
eft	Capital One, F.S.B.	Comcast	5390 · Telephone & Internet	180.86
eft	Capital One, F.S.B.	Zoom	5390 · Telephone & Internet	16.21
eft	Capital One, F.S.B.	Toner, prepaid postage envelopes, clean	5100 · Office Supplies	2,094.12
eft	Capital One, F.S.B.	Stamps	5300 · Postage/Box Rent/Etc.	63.47
eft	American Funds		2227 · Simple IRA Payable	98.12
eft	American Funds		2227 · Simple IRA Payable	261.64
eft	Electronic Federal Tax Payment Syster 84-0976632		2205-FICA/MED/FWT Payable	1,057.48
				<u>11,666.97</u>

GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2568	General Fund	Conf room rental	7032 · Hydrology--General	180.00
2563	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	65.00
2564	Colorado River Water Conservation Di 900 AF 2021		7074 · CRWCD--Ruedi II	18,135.00
2564	Colorado River Water Conservation Di 900 AF 2022		7074 · CRWCD--Ruedi II	19,035.00
2565	Colorado River Engineering, Inc.	General, Grants, meter readings	7032 · Hydrology--General	5,149.00
2565	Colorado River Engineering, Inc.	Dam inspection & repair work	7034 · Hydrology--Alsbury	815.33
2565	Colorado River Engineering, Inc.	Martin Diligence	Hydrology - Martin Diligence	65.00
2566	Olszewski, Massih & Maurer, P.C.	Directors	7047 · Legal--General	526.45
2566	Olszewski, Massih & Maurer, P.C.	CRWCD	7047 · Legal--General	328.00
2566	Olszewski, Massih & Maurer, P.C.	Inclusions	7047 · Legal--General	396.00
2566	Olszewski, Massih & Maurer, P.C.	Crystal	7048 · Legal--Crystal River	377.40
2566	Olszewski, Massih & Maurer, P.C.	Contracts	7047 · Legal--General	120.00
2566	Olszewski, Massih & Maurer, P.C.	Scanlon	7047 · Legal--General	200.00
2566	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	927.00
2566	Olszewski, Massih & Maurer, P.C.	Alsbury Diligence	7053 · Legal - Alsbury	96.00
2566	Olszewski, Massih & Maurer, P.C.	Martin Diligence	7046 · Legal--WD project Diligence	1,488.00
				<u>47,903.18</u>

FOURMILE CREEK

Num	Name	Memo	Account	Amount
1978	Colorado River Engineering, Inc.	General	8030 · Hydrology	1,300.00
1978	Colorado River Engineering, Inc.	Site visit, releases	8033 · Hydrology -- Martin # 1 & 2	1,824.60
1979	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	704.00
				<u>3,828.60</u>

Handwritten initials/signature

SILT INTERCONNECT

Num	Name	Memo	Account	Amount
532	Olszewski, Massih & Maurer. P.C.	General	7801 · Legal	48.00
533	Colorado River Engineering, Inc.	General	7802 · Hydrology	910.00
				<u>958.00</u>

Handwritten initials/signature

GRAND TOTAL

64,356.75

Handwritten signature: Rm...



Barnes Pearson & Rudow PC

September 13, 2022

Guiding you beyond tax season

Board of Directors
West Divide Water Conservancy District

We appreciate the opportunity to assist you with the preparation of the 2023 budget for the West Divide Water Conservancy District. To minimize the possibility of a misunderstanding between us, we are setting forth pertinent information about the services we will perform for you.

The budget preparation will encompass the following funds:

1. General Fund
2. General Stored Water
3. Silt Interconnect
4. Four Mile

We will prepare the following with respect to your budgets:

1. We will prepare the budget in a format acceptable to the Division of Local Governments.
2. We will perform the calculations relating to the specific revenue limitations - TABOR limitations and the 5.5% limitation.
3. We will provide Tammy with a format for completing the 2023 budget column with draft figures.
4. Once we receive the budget numbers from Tammy, we will input those in to the budget worksheet and will supply a draft budget for review and discussion at the October Board meeting.
5. A final budget will be submitted for approval at the December Board meeting. This will be subject to the final review of updated valuations that are generally received from the counties at the beginning of December.

West Divide Water Conservancy District (WDWCD) will prepare the following:

1. Tammy will supply the 2023 budget numbers for our input into the draft for Board review.
2. WDWCD will prepare the notification for the public notice.
3. Once the budget is final, WDWCD will complete all other required forms and submit the appropriate documentation to the respective counties and state.

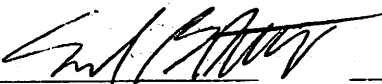
Fees for the above listed services will be based upon the amount of time required at our standard billing rate plus out-of-pocket expenses. All invoices are due and payable upon presentation.

We will be pleased to discuss this letter with you at any time. If the forgoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return it to us.

Sincerely;

Barnes, Pearson & Rudow, PC

Approved:

	<i>Samuel B. Pitter Pres.</i>	<i>10/20/22</i>
Board Member Signature	Printed Name Title	Date

Telephone: (970) 384-0400

1607 Grand Avenue, Suite 32 * P.O. Box 2298 * Glenwood Springs, CO 81602