

**WEST DIVIDE WATER CONSERVANCY DISTRICT  
818 Taughenbaugh Blvd., Suite 101  
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING  
November 17, 2022**

**CALL TO ORDER**

The regular Board of Directors meeting was called to order at the district office at 9:00 a.m. by President Samuel B. Potter.

**ROLL CALL**

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Secretary Richard L. McNeill and Director Tom Jankowsky. Director Kelly Couey was absent. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan Colorado River Engineering, Inc. and Edward B. Olszewski, Counsel. Tiffanie Rudow, Accountant, and Brendon Langenhuizen, Colorado River District, both attended via zoom.

**PUBLIC COMMENT**

There was no comment from the public.

**MINUTES**

Richard L. McNeill moved the minutes of the October 20, 2022, meeting be approved as received; Dan R. Harrison seconded; motion carried.

**DRAFT 2023 BUDGETS**

Tiffanie Rudow presented the 2023 budget and the board discussed the numbers. She informed the board about the FAMLI insurance and explained the three options. She will forward the information she has received to the board.

**RIVER DISTRICT REPORT**

Brendon Langenhuizen with the Colorado River District shared a summary of current events with the board.

He recently attended a Lower Basin tour from Las Vegas down to the boarder, the All-American Canal and ended in Los Angeles. The tour educated on the uses of water with different systems. One of the main crops in the lower basin is hay and it is being exported to the Middle East.

**FINANCE REPORT**

**Bills to be Paid:** Richard L. McNeill moved the attached list of bills be paid; Dan R. Harrison seconded; motion carried.

**Financial Statements:** Richard L. McNeill moved the October 2022, Financial Statements prepared by Barnes, Pearson & Rudow, LLC be accepted; Dan R. Harrison seconded; motion carried.

### WATER CONTRACTS

No water contracts this month.

### ROUNDTABLE REPORT

The next roundtable meeting will be Monday, November 28, 2022.

### WATER RESOURCES' REPORT

No report this month.

### HYDROLOGISTS' REPORT

Water Watch and Augmentation reports were provided and discussed with Wendy Ryan.

### **ACCOUNTING**

The accounting has been completed and submitted.

### **CRYSTAL RIVER**

During the most recent site visits with Darien Ranch, AVLT and Pitkin County some concerns were brought up:

- An independent Assessment of the impact of the project to the conservation values has been requested – will the project enhance or degrade?
- Viability – Colorado River Engineering would prefer not to move forward until legal counsel indicates the project viability.
- What is the private benefit for Larry Darien
- Alternative Design – staying off the conservation easements - what would the impact to storage be?

The site visit with Jason Sewell to the Orlosky Reservoir # 3 proved to be an excellent location but there were issues with wetlands, interception of groundwater, permitting issues and the proximity to Yule Creek to toe of dam.

### **MARTIN RESERVOIRS**

The final release was completed on the 8<sup>th</sup> and 9<sup>th</sup> of October.

There has been little response from GeoTech firms and time is running out for fall work. Full quotes will be forwarded as they come in.

Communication with USFS has begun and they have requested a survey. A land swap is probably not doable due to timeframe and lack of staffing. A new design reclaiming previous encroachment and impacted lands may be an acceptable solution.

**ACTIVE CALLS**

Rifle Creek – Rifle Creek Cannon Ditch and East Divide Creeks are still on active calls.

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for December 8, 2022.

DIRECTORS' COMMENTS

No comments this month.

EXECUTIVE SESSION

TAMMY'S ANNUAL REVIEW

Richard L. McNeill moved to go into executive session per CRS 24-6-402(4) for the purpose of Tammy's annual review; Tom Jankowsky seconded; motion carried. At 10:40 a.m. the meeting moved out of executive session. Tom Jankowsky moved to raise Tammy Keenan's annual wage 10%, seconded by Richard L. McNeill; motion carried.


ADJOURN

Meeting adjourned at 10:45 a.m.

SIGNED:

  
Richard L. McNeill, Secretary

ATTEST:

  
Samuel B. Potter, President

GENERAL FUND				
Num	Name	Memo	Account	Amount
DD1116	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,304.65
eft	CEBT	TSK Health Ins	5222 · Medical Insurance--Employer	932.13
eft	Capital One, F.S.B.	Comcast	5390 · Telephone & Internet	180.86
eft	Capital One, F.S.B.	Zoom	5390 · Telephone & Internet	16.21
eft	Capital One, F.S.B.	water, snacks	5100 · Office Supplies	63.66
eft	Capital One, F.S.B.	Stamps	5300 · Postage/Box Rent/Etc.	32.87
eft	Capital One, F.S.B.	TierraNet - domain name	5397 · Website	49.98
5616	Bookcliff Professional Building, LLC	Escrow	5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5616	Bookcliff Professional Building, LLC	Rent	5395 · Rent--Office unit	1,161.73
5617	Barnes, Pearson & Rudow, PC	Sept	5150 · Accounting	680.00
eft	American Funds		2227 · Simple IRA Payable	98.12
eft	American Funds		2227 · Simple IRA Payable	261.64
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	797.42
5618	Olszewski, Massih & Maurer, P.C.	General	5280 · Legal	592.00
				<u>7,371.27</u>

GENERAL STORED WATER				
Num	Name	Memo	Account	Amount
2571	Olszewski, Massih & Maurer, P.C.	Directors	7047 · Legal--General	1,723.14
2571	Olszewski, Massih & Maurer, P.C.	CRWCD	7047 · Legal--General	480.00
2571	Olszewski, Massih & Maurer, P.C.	Contracts	7047 · Legal--General	256.00
2571	Olszewski, Massih & Maurer, P.C.	Crystal	7048 · Legal--Crystal River	288.00
2571	Olszewski, Massih & Maurer, P.C.	Martin Diligence	7046 · Legal--WD project Diligence	408.00
2571	Olszewski, Massih & Maurer, P.C.	Mystery Ranch	7047 · Legal--General	256.00
2571	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	607.00
2572	Colorado River Engineering, Inc.	General, Accounting	7032 · Hydrology--General	5,964.00
2572	Colorado River Engineering, Inc.	Site visit	7034 · Hydrology--Alsburly	259.10
2573	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	78.00
				<u>10,319.24</u>

FOURMILE CREEK				
Num	Name	Memo	Account	Amount
1981	Garfield County Clerk & Recorder	Memorandum recording	8070 · Memorandum Recording Fees	18.00
1982	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	968.00
1983	Colorado River Engineering, Inc.	General	8030 · Hydrology	520.00
1983	Colorado River Engineering, Inc.	Site visit, releases	8033 · Hydrology -- Martin # 1 & 2	739.20
				<u>2,245.20</u>

SILT INTERCONNECT				
Num	Name	Memo	Account	Amount
534	Garfield County Clerk & Recorder	Memorandum	8000 · Memorandum Recording Fees	67.00
				<u>67.00</u>

GRAND TOTAL 20,002.71

*[Handwritten signatures and initials in blue ink, including 'MCD' and 'W']*