

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
October 19, 2023**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the district office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Secretary Richard L. McNeill, and Treasurer Tom Jankowsky. Director Kelly Couey was absent. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Tiffanie Rudow, CPA, Barnes Pearson Rudow PC.

PUBLIC COMMENT

There was no comment from the public.

MINUTES

Richard L. McNeill moved the minutes of the September 21, 2023 meeting be approved as received; Tom Jankowsky seconded; motion carried.

RIVER DISTRICT REPORT

There was no report this month.

FINANCE REPORT

Bills to be Paid: Richard L. McNeill moved the attached list of bills be paid; Tom Jankowsky seconded; motion carried.

Financial Statements: Richard L. McNeill moved the September 2023, Financial Statements prepared by Barnes, Pearson & Rudow, LLC be accepted; Tom Jankowsky seconded; motion carried.

Barnes Pearson & Rudow PC 2023 Budget Engagement Letter: Tom Jankowsky moved and directed the President to accept and sign the engagement letter; Dan R. Harrison seconded; motion carried.

DRAFT 2024 BUDGETS

Tiffanie Rudow presented the 2024 budget and the board discussed the numbers. She informed the board about the possible implications of Proposition HH.

WATER CONTRACTS

Assignments

Richard L. McNeill moved approval of the following assignments; seconded by Tom Jankowski; motion carried; assignments approved.

The John C. Papa and Debbie R. Papa Trust; assignment from **Lonnie Bones**, 1.00 a.f., domestic, General Stored Water.

Amendments

Theresa and Benjamin Wagenman: Tom Jankowski moved approval of the amended contract from 1 dwelling to 2 dwelling units 1.00 a.f. domestic, general stored water; seconded by Richard L. McNeill; motion carried.

ROUNDTABLE REPORT

Richard L. McNeill and Wendy Ryan provided an oral report from the previous meeting.

WATER RESOURCES' REPORT

There was no report this month.

HYDROLOGISTS' REPORT

Wendy Ryan provided Water Watch and Augmentation reports and an oral report on ongoing projects.

ACCOUNTING

Accounting will begin after meter readings have been completed. Meter readings will be accepted until October 20, 2023. Wendy will work with Division 5 in regard to any changes, Atkinson return flow obligations and Chevron releases.

ALSBURY

The stilling basin repairs have been completed. The east side of the structure never backed up even though numerous bags of concrete were poured in. Colorado River Engineering will assess the repairs next season and may need to add more concrete.

CRYSTAL RIVER

Wendy has completed providing educational talks for the Wild and Scenic steering committee on Augmentation. She will finalize the report this month.

MARTIN RESERVOIRS

Expansion work continues and the geotechnical drilling is complete. A Dam safety meeting is still needed.

Oak Meadows required more releases than previous years. This is likely due to a leak in the system. EPC and SGM are looking into the situation. Augmentation release should be completed for the season.

CNC Construction provided a quote for the boards consideration to dig out beaver dams and install cages around upstream end of pipes to prevent beavers from plugging them again.

Tom Jankowsky moved approval of the CNC Construction quote to deal with beavers; seconded by Richard L. McNeill; motion carried.

Work continues on the WaterSMART grant application. The deadline is October 31, 2023.

ACTIVE CALLS

East Divide /Divide – 6/30 to current

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for November 16, 2023.

DIRECTORS' COMMENTS

No comments

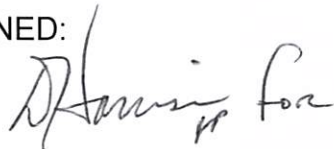
EXECUTIVE SESSION

No need for executive session this month.

ADJOURN

Meeting adjourned at 11:37 a.m.

SIGNED:



Richard L. McNeill, Secretary

ATTEST:



Samuel B. Potter, President

GENERAL FUND				
Num	Name	Memo	Account	Amount
DD11: Keenan, Tamara S		Direct Deposit	5221 · Salary	2,352.41
eft	CEBT	TSK Health Ins	5222 · Medical Insurance--Employer	955.26
eft	Capital One, F.S.B.	Comcast	5390 · Telephone & Internet	202.44
eft	Capital One, F.S.B.	Zoom	5390 · Telephone & Internet	17.29
eft	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	43.79
eft	Capital One, F.S.B.	Donuts, and water	5100 · Office Supplies	74.00
eft	Capital One, F.S.B.	CNA Surety	5610 · Insurance-E&O	257.00
5673	Bookcliff Professional Building, LLC		5395 · Rent--Office unit	996.35
5673	Bookcliff Professional Building, LLC		5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5674	Olszewski, Massih & Maurer, P.C.	General	5280 · Legal	700.00
5670	Couey, W. Kelly		5020 · Director Fees	287.49
5671	Harrison, Dan R.		5020 · Director Fees	441.32
DD11: Jankovsky, Tom		Direct Deposit	5020 · Director Fees	311.85
DD11: McNeill, Richard L		Direct Deposit	5020 · Director Fees	560.93
5672	Potter, Samuel		5020 · Director Fees	452.92
eft	American Funds		2227 · Simple IRA Payable	107.93
eft	American Funds		2227 · Simple IRA Payable	359.76
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	1,259.14
eft	Colorado Department of Revenue	03-91472	2210-Colorado With. Payable	704.00
				10,283.88



GENERAL STORED WATER				
Num	Name	Memo	Account	Amount
2632	Colorado River Engineering, Inc.	Task 3 Prelim Investigations	Martin Grant	509.60
2632	Colorado River Engineering, Inc.	Task 4 Subsurface Investigations	Martin Grant	220.00
2632	Colorado River Engineering, Inc.	Task 5 404 Coordination	Martin Grant	400.00
2632	Colorado River Engineering, Inc.	Task 6 Streamgage Monitoring	Martin Grant	370.00
2632	Colorado River Engineering, Inc.	Task 8 Engineering Drawings	Martin Grant	377.50
2633	Colorado River Engineering, Inc.	General	7032 · Hydrology--General	4,407.50
2633	Colorado River Engineering, Inc.	Review easements; present at mtgs	7033 · Hydrology--Crystal River	510.00
2633	Colorado River Engineering, Inc.	Review apps and filing history; app	7034 · Hydrology--Alsbury	585.00
2646	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	59.00
2647	ERO Resources Corp.	Task 1 Wetland Delineation and report	Martin Grant	2,307.25
2647	ERO Resources Corp.	Task 2 Project and Agency Coordination	Martin Grant	140.00
2648	Olszewski, Massih & Maurer, P.C.	Directors	7047 · Legal--General	43.75
2648	Olszewski, Massih & Maurer, P.C.	CRWCD	7047 · Legal--General	411.25
2648	Olszewski, Massih & Maurer, P.C.	Crystal River Aug	7048 · Legal--Crystal River	2,537.50
2648	Olszewski, Massih & Maurer, P.C.	Martin Diligence	7046 · Legal--WD project Diligence	1,382.50
2648	Olszewski, Massih & Maurer, P.C.	Area A	7047 · Legal--General	778.75
2648	Olszewski, Massih & Maurer, P.C.	Alsbury Diligence	7053 · Legal - Alsbury	2,758.00
				17,797.60



FOURMILE CREEK

Num	Name	Memo	Account	Amount
2017	Colorado River Engineering, Inc.	Beavers, USBR mtg	8030 · Hydrology	705.00
2017	Colorado River Engineering, Inc.	Oak Meadows Release, Beavers	8033 · Hydrology -- Martin # 1 & 2	759.60
2018	Olszewski, Massih & Maurer, P.C.	General	8050 · Legal--General	1,240.25
				<u>2,704.85</u>

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SILT INTERCONNECT

Num	Name	Memo	Account	Amount
553	Colorado River Engineering, Inc.	Aug Requirements	7802 · Hydrology	195.00
554	Olszewski, Massih & Maurer. P.C.	Rifle Creek Diligence	7801 · Legal	52.50
555	Garfield County Clerk & Recorder	Memorandum	8000 · Memorandum Recording Fees	112.00
				<u>359.50</u>

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GRAND TOTAL 31,145.83

Handwritten signature and initials



CnC Construction

CnC Construction, LLC
1365 E 17th St
Rifle, CO 81650 US
970-210-0580
cncconstllc@gmail.com

ADDRESS

Colorado River Engineering,
INC.
PO Box 1301
Rifle, Colorado 81650

Estimate 1001

DATE 10/11/2023

EXPIRATION DATE 11/01/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Unit #1	Service Pick up	2	44.00	88.00
	SF10	Surcharge Fuel @ 10%	1	80.80	80.80
	Trailer	Trailer	3	38.00	114.00
10/19/2023	Mini Ex	Mini Ex Includes Operator	8	90.00	720.00

This estimate will include hauling, fuel, operator, and equipment to and from the location of Martin Reservoir. We will dig out the debris/diversion at the retention wall to allow for proper flow of water. Excavation will take approximately one day. If you have any questions on this estimate, please contact Craig Teter at 970-210-0580 or cncconstllc@gmail.com.

TOTAL \$1,002.80

Accepted By

Accepted Date

10/19/2023

Thank you for choosing CNC Construction, LLC. Payment of the invoice is due upon receipt. Please be advised that a monthly late fee of 1.5% after 30 days and 2% after 60 days of the total amount due will be charged. Payments are considered overdue when they are submitted more than 30 days after the invoice is issued."