

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
November 16, 2023**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, and Treasurer Tom Jankovsky. Secretary Richard L. McNeill and Director Kelly Couey were absent. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan Colorado River Engineering, Inc.; Edward B. Olszewski, Counsel; Tiffanie Rudow, Accountant, attended via zoom; Brendon Langenhuizen, Colorado River District, attended via zoom and Paula Stepp, Middle Colorado Watershed Council attended via zoom.

PUBLIC COMMENT

Paula Stepp with the Middle Colorado Watershed Council discussed the progress of the Wildfire Ready and Risk analysis. She requested the board help fund the project with a \$1000.00 donation.

MINUTES

Tom Jankovsky moved the minutes of the October 19, 2023 meeting be approved as received; Dan R. Harrison seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Tom Jankovsky moved the attached list of bills be paid; Dan R. Harrison seconded; motion carried.

Financial Statements: Tom Jankovsky moved the October 2023, Financial Statements prepared by Barnes, Pearson & Rudow, LLC be accepted; Dan R. Harrison seconded; motion carried.

DRAFT 2024 BUDGETS

The 2024 budgets were reviewed and discussed with the board members.

RIVER DISTRICT REPORT

Brendon updated the board with on going projects.

The River District is in the process of securing and purchasing water rights at the Shoshone for the western slope and should be finalized by the end of the year. Excel will still operate the plant as the River District is only purchasing the water rights. Brendon asked the board for a letter of support and the board agreed.

The Roundtable is looking for a chairperson as Jason Turner will be stepping down at the end of the year.

WATER CONTRACTS

Amendments

Budau/Bollman; Tom Jankovsky moved approval of this amended water allotment contract, 1 a.f., domestic, General Stored Water, amending contract from 1 home and 1 ADU to 2 homes; seconded by Dan R. Harrison; motion carried.

ROUNDTABLE REPORT

There was no report this month.

WATER RESOURCES' REPORT

There was no report this month.

HYDROLOGISTS' REPORT

Wendy Ryan provided Water Watch and Augmentation reports and an oral report on ongoing projects.

ACCOUNTING

Accounting has been completed and submitted to the Division.

CRYSTAL RIVER

Wendy has completed providing educational talks for the Wild and Scenic steering committee on Augmentation. She has finalized the report and submitted the report to CWCB.

MARTIN RESERVOIRS

Beaver cages were installed. Pipe #3 was not able to be cleared as it was jammed with beaver much.

The WaterSMART grant application has been submitted.

ATTORNEY'S REPORT

Received written and oral report from counsel.

Tom Jankovsky moved to reaffirm the boards intent to maintain diligence for the Area A exchanges; seconded by Dan R. Harrison; motion carried.

REQUEST FOR ROAD AND POWERLINE EASEMENT

The board discussed the request for a road and powerline easement through the Martin Reservoir property and determined they cannot help with the request.

NEW BUSINESS

The next meeting is scheduled for Friday, December 8, 2023.

DIRECTORS' COMMENTS

The board discussed Paula Stepps request.

Tom Jankovsky moved to approve \$1000.00 for public relations from the General Fund to the Middle Colorado Watershed Council; seconded by Dan R. Harrison; motion carried.

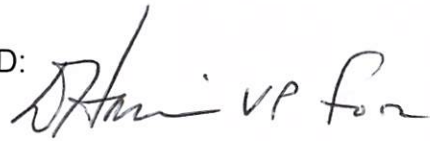
EXECUTIVE SESSION

Sam Potter voiced his concerns about the annual review for Tammy Keenan. After discussion there was no need for executive session as there was no need for an annual review this year.

ADJOURN

Meeting adjourned at 10:35 a.m.

SIGNED:

Handwritten signature in black ink, appearing to read "R. McNeill VP for".

Richard L. McNeill, Secretary

ATTEST:

Handwritten signature in blue ink, appearing to read "Samuel B. Potter".

Samuel B. Potter, President

West Divide Water Conservancy District-General Fund
Bills to be Paid
November 16, 2023

Num	Name	Memo	Account	Amount
DD113	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,402.42
5676	Bookcliff Professional Building, LLC		5395 · Rent--Office unit	996.35
5676	Bookcliff Professional Building, LLC		5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
eft	Capital One, F.S.B.	Comcast	5390 · Telephone & Internet	202.44
eft	Capital One, F.S.B.	Zoom	5390 · Telephone & Internet	17.29
eft	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	86.06
eft	Capital One, F.S.B.	water, shredding, supplies	5100 · Office Supplies	281.27
eft	Capital One, F.S.B.	CNA Surety	5610 · Insurance-E&O	257.00
5677	Barnes, Pearson & Rudow, PC	Sept	5150 · Accounting	715.00
eft	American Funds		2227 · Simple IRA Payable	107.93
eft	American Funds		2227 · Simple IRA Payable	359.76
eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	968.42
				<u>6,593.94</u>

GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2649	Colorado River Engineering, Inc.	General	7032 · Hydrology--General	3,633.75
2649	Colorado River Engineering, Inc.	Stilling basin reports	7034 · Hydrology--Alsbury	1,081.60
2650	Olszewski & Massih, P.C.	Contracts	7047 · Legal--General	70.00
2650	Olszewski & Massih, P.C.	CRWCD	7047 · Legal--General	472.50
2650	Olszewski & Massih, P.C.	General	7047 · Legal--General	759.91
2650	Olszewski & Massih, P.C.	Crystal River Aug	7048 · Legal--Crystal River	927.50
2650	Olszewski & Massih, P.C.	Martin Diligence	7049 · Legal--Martin Reservoirs	236.25
2650	Olszewski & Massih, P.C.	Area A	7047 · Legal--General	1,295.00
2650	Olszewski & Massih, P.C.	Alsbury Diligence	7053 · Legal - Alsbury	297.50
2650	Olszewski & Massih, P.C.	Task 11 Landowner	Martin Grant	367.50
2651	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	46.00
2652	ERO Resources Corp.	Task 1 Wetland Delineation and report	Martin Grant	917.75
2652	ERO Resources Corp.	Task 2 Project and Agency Coordination	Martin Grant	610.00
2653	Bookcliff Survey Services, Inc.	Task 7 Existing Conditions & Boundary Survey	Martin Grant	6,800.00
2654	CTL Thompson Incorporated	Task 4 Geotechnical Scope of Work	Martin Grant	38,559.23
2655	Metcalf Archaeological Consultants, Inc.	Class III Cultural resource inventory for expansion	Martin Grant	500.00
2656	Colorado River Engineering, Inc.	Task 4 404 Coordination	Martin Grant	70.00
2656	Colorado River Engineering, Inc.	Task 6 Streamgage Monitoring	Martin Grant	65.00
2656	Colorado River Engineering, Inc.	Task 8 Engineering Drawings	Martin Grant	5,465.00
2656	Colorado River Engineering, Inc.	Task 10 Report Documentation & Project Manage	Martin Grant	7,882.50
				<u>70,056.99</u>

FOURMILE CREEK

Num	Name	Memo	Account	Amount
2019	CNC Construction, LLC	CNC Construction removed debris for proper watc	4055 · Martin 1&2 OMWA/OMSCO R	608.52
2019	CNC Construction, LLC	CNC Construction removed debris for proper watc	8080 · Maintenance - Martin Reservoir	304.28
2020	Olszewski & Massih, P.C.	General	8050 · Legal--General	1,128.75
2021	Colorado River Engineering, Inc.	Release, site visit for beavers	8080 · Maintenance - Martin Reservoir	625.59
2021	Colorado River Engineering, Inc.	Site visit, actcing, release	8033 · Hydrology -- Martin # 1 & 2	1,288.35
2021	Colorado River Engineering, Inc.	General	8030 · Hydrology	260.00
				<u>4,215.49</u>

GRAND TOTAL

80,866.42