

**WEST DIVIDE WATER CONSERVANCY DISTRICT
818 Taughenbaugh Blvd., Suite 101
Rifle, Colorado 81650**

**MINUTES OF BOARD OF DIRECTORS MEETING
November 21, 2024**

CALL TO ORDER

The regular Board of Directors meeting was called to order at the District office at 9:00 a.m. by President Samuel B. Potter.

ROLL CALL

The following directors were present: President Samuel B. Potter, Vice President Dan R. Harrison, Treasurer Tom Jankovsky, Secretary Christopher Treese and Director Kelly Couey. Also in attendance were Tammy Keenan, Office Manager; Wendy Ryan, BBA Water, Inc. via zoom; Edward B. Olszewski, Counsel; Tiffanie Rudow, Accountant; District 39 Water Commissioner Glen Lund.

PUBLIC COMMENT

There was no comment from the public.

MINUTES

Christopher Treese moved the minutes of the October 17, 2024 meeting be approved as received with changes; Tom Jankovsky seconded; motion carried.

FINANCE REPORT

Bills to be Paid: Tom Jankovsky moved the attached list of bills be paid; Christopher Treese seconded; motion carried.

Financial Statements: Tom Jankovsky moved the September and October 2024, Financial Statements prepared by Barnes, Pearson & Rudow, LLC be accepted; Kelly Couey seconded; motion carried.

RATES

Kelly Couey moved a rate increase of 15% for all fees rounded to the nearest \$5.00; seconded by Christopher Treese; motion carried.

DRAFT 2025 BUDGETS

Tiffanie Rudow presented the 2025 budget and the board discussed the numbers. Tom Jankovsky has requested a written operating plan from Edward B. Olszewski and Wendy Ryan for 2025 work to be performed on Flannery, Crystal River and Martin. Wendy's report should include how many site visits are needed for the operator position.

WATER CONTRACTS

Assignments

Tom Jankovsky moved approval of the following assignments; seconded by Kelly Couey; motion carried; assignments approved.

Omar Saucedo and Gabriela Cruz Burciaga (Lot 2) assignment from **Michael Roach**, 1.00 a.f domestic, Silt Interconnect.

Omar Saucedo and Gabriela Cruz Burciaga (Lot 3) assignment from **Michael Roach**, 1.00 a.f domestic, Silt Interconnect.

Contracts

Brian Bray; Christopher Treese moved approval of this water allotment contract, 1.00 a.f., domestic, General Stored Water; seconded by Tom Jankovsky; motion carried.

Moulton Heritage Subdivision Lots 2&3; Christopher Treese moved approval of this water allotment contract, 1.00 a.f., domestic, General Stored Water; seconded by Tom Jankovsky; motion carried.

RIVER DISTRICT REPORT

No report this month.

ROUNDTABLE REPORT

Received oral report from Christopher Treese from the November meeting.

WATER RESOURCES' REPORT

No report this month.

HYDROLOGISTS' REPORT

Wendy Ryan provided Water Watch and Augmentation reports and an oral report on ongoing projects.

ACCOUNTING

Accounting has been completed and sent to Division 5. Wendy Ryan is working with Dave Hale to clean up issues with structures. The main issue is inclusion of structures operating pursuant to private augmentation plans.

CRYSTAL RIVER

Wendy was contacted by a PhD student who would like to interview her about the "confluence of water politics and community change surrounding the Crstal River and the Colorado River Headwater". She will do this on her own time and participate anonymously.

FOURMILE CREEK

USFS FOURMILE CREEK RESTORATION

Clay Ramey with USFS reached out about planning a stream restoration project in Fourmile Park in conjunction with National Forest Foundation and Pitkin County Healthy Rivers. This is a fairly large scope project with potential injury to WDWCD water rights. Design would take place this winter and pre-installation streamflow and groundwater monitoring in the summer, 2026 the first structures would be installed.

Clay will provide design as soon as they receive it. Historical extent of high water line and riparian area extent will be important to assess injury as well.

Wendy discussed the concerns:

- Retiming of runoff to shift baseflow

- Increased water surface area above historical conditions

- Increased consumptive use from riparian "Uplift"

MARTIN RESERVOIRS

Several quotes for expansion design work were received.

GEI (\$624,618)

Engineering Analytics (\$156,680)

W.W. Wheeler (\$157,000)

The remaining budget is \$120,000. Wendy will ask Engineering Analytics and W.W. Wheeler to tighten up their bid to come down to the remaining budget.

ACTIVE CALLS

Rifle Creek 11/1/24 call at Rifle Creek Canon Ditch

Fourmile Creek – 10/16/24 call at Atkinson for Zilm Hydro right

Mainstem - Shoshone

ATTORNEY'S REPORT

Received written and oral report from counsel.

NEW BUSINESS

The next meeting is scheduled for December 12, 2024.

Counsel will follow up with Kim Crawford (Bond Counsel) about a January meeting for de-briefing.

DIRECTORS' COMMENTS

Christopher Treese asked if there had been any follow-up from Heather Sackett.

EXECUTIVE SESSION

No need for executive session this month.

ADJOURN

Meeting adjourned at 12:15 p.m.

SIGNED:



Dan R. Harrison, Vice President

ATTEST:



Samuel B. Potter, President

GENERAL FUND

Num	Name	Memo	Account	Amount
DD1157	Keenan, Tamara S	Direct Deposit	5221 · Salary	2,705.19
eft	CEBT	TSK Health Ins	5222 · Medical Insurance--Employer	984.83
eft	Capital One, F.S.B.	Comcast	5390 · Telephone & Internet	272.71
eft	Capital One, F.S.B.	Zoom	5390 · Telephone & Internet	17.29
eft	Capital One, F.S.B.	Postage	5300 · Postage/Box Rent/Etc.	35.17
eft	Capital One, F.S.B.	Water	5100 · Office Supplies	54.55
eft	Capital One, F.S.B.	Notice of Budget	1450 · Office Equipment	72.16
eft	Capital One, F.S.B.	Shredding	5100 · Office Supplies	80.00
5733	Bookcliff Professional Building, LLC		5395 · Rent--Office unit	1,076.06
5733	Bookcliff Professional Building, LLC		5394 · Rent-Prop.Taxes/Ins/Utilities	200.00
5734	Olszewski & Massih, P.C.	General	5280 · Legal	848.25
eft	American Funds		2227 · Simple IRA Payable	113.33
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eft	Electronic Federal Tax Payment System	84-0976632	2205-FICA/MED/FWT Payable	1,037.96
				<u>7,610.83</u>

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GENERAL STORED WATER

Num	Name	Memo	Account	Amount
2758	Silt Mesa Interconnect Enterprise Fund	Saucedo	4029 · Assignment fee	370.00
eft	Colorado Division of Water Resources	Alsburly Satelite Monitoring	7080 · Alsburly Maintenance	1,101.00
2759	Garfield County Clerk and Recorder	Memorandums	7070 · Memorandum Recording Fees	77.00
2760	BBA Water Consultants, Inc.	General	7032 · Hydrology--General	8,818.50
2760	BBA Water Consultants, Inc.	task 8 Reservoir design	Martin Grant	168.00
2760	BBA Water Consultants, Inc.	Reviewed storage outflow	7034 · Hydrology--Alsburly	84.00
2760	BBA Water Consultants, Inc.	Plan progress	7033 · Hydrology--Crystal River	966.00
2761	Olszewski & Massih, P.C.	WD Project Diligenece	Legal -- WD Project Diligence	136.50
2761	Olszewski & Massih, P.C.	Directors	7047 · Legal--General	292.50
2761	Olszewski & Massih, P.C.	CRWCD	7047 · Legal--General	273.00
2761	Olszewski & Massih, P.C.	Contracts	7047 · Legal--General	39.00
2761	Olszewski & Massih, P.C.	Directors	7047 · Legal--General	24.00
2761	Olszewski & Massih, P.C.	Martin Diligence	Legal -- Martin Diligence	19.50
2761	Olszewski & Massih, P.C.	Area A	7047 · Legal--General	877.50
2761	Olszewski & Massih, P.C.	Crystal River Aug	Crystal River	770.25
				<u>14,016.75</u>

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DEBT SERVICES

Num	Name	Memo	Account	Amount
eft	Butler Snow	Bond Counsel	2000 · Accounts Payable..	10,000.00
eft	Steven B. Beckley Irrevocable Trust	Purchase of Flannery Property	1540 · Flannery Property	1,450,000.00
				<u>1,460,000.00</u>

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FOURMILE CREEK

Num	Name	Memo	Account	Amount
2060	Olszewski & Massih, P.C.	General	8050 · Legal--General	258.00
2060	Olszewski & Massih, P.C.	Flannery	8052 · Legal --Flannery	6,386.25
2060	Olszewski & Massih, P.C.	Zilm Hydro	8050 · Legal--General	172.25
2061	BBA Water Consultants, Inc	General	8030 · Hydrology	2,996.00
2061	BBA Water Consultants, Inc	Releases	8033 · Hydrology -- Martin # 1 & 2	1,296.32
2061	BBA Water Consultants, Inc	releases	8080 · Maintenance - Martin Reservoir	168.00
2061	BBA Water Consultants, Inc	valuations and appraisal review	8036 · Hydrology - Flannery	542.50
2062	Lone Ridge Enterprise	Bridge Repair	8080 - Martin Maintenance	3,312.00
				<u>15,131.32</u>

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SILT INTERCONNECT

Num	Name	Memo	Account	Amount
571	BBA Water Consultants, Inc.	general	7802 · Hydrology	126.00
				<u>126.00</u>

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GRAND TOTAL 1,496,884.90

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